



Packaging

Use only new, undamaged boxes for shipping. Used boxes are more likely to result in loss of or damage to the contents.

Packing

Fill gaps but don't overpack. Restrict product movement inside the box using filler like crumpled newspaper, loosefill peanuts, or other cushioning material.

Taping

Apply tape evenly across flaps and seams to both the top and bottom of the outer box. Use the H taping method.

Documents

Place delivery information or back up label on the inside of the package.

Labelling

- Remove old labels, bar codes.
- Ensure your printer is configured, maintained and in good working condition.
- Ensure label is clear and readable.
- Full bar code and address shown.
- Do not apply over corners, seams - flat surface required, ideally the top surface.
- Do not cover the bar code (banding or other labels).
- Torn or labels not affixed securely may become unreadable once in transit.



Contact us for more information:

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